



NEBRASKA - IOWA DISTRICT KEY CLUB

• OCTOBER BOARD MEETING •

October 14, 2018 • Lincoln, NE • 2018-19 District Board



Sunday Session • October 14

9:12 AM - Call to Order and Pledges

Board Members Present

Executive Board: Tatum, Samyukta, Alex, and Tina

Lt.Gs: Isabella (Area 2), Molly (Area 3), Kylie (Area 5), Hannah Huang (Area 6), Shelby (Area 7), Anisha (NE at-large)

International Trustee: Foster Hillis

Board Members Not in Attendance

Lt.Gs: Liliana (Area 5), Aubree (Area 4) – resigned, Rachelle (Area 1)

Administrators Present

Dan Voss, Cara Houk

Administrators Not in Attendance

Byron Tabor

9:14 AM - Foster Introduction

9:15 AM – Governor Welcome and Explanation of Board

9:16 AM – Approve Minutes from Board Trainer

- Samyukta motions to pass September conference call minutes
- Alex seconds
- Motion passed

9:17 AM – N Committees – K-Family, International Partners, Public Relations

9:54 AM – Reports

K-Family

- K-Family Directory
- Kiwanis meeting x2 every semester

Continued on Next Page

International Partners

- Instagram post each month

Public Relations

- DCON logos
- Wristbands and pins
- Sponsorships
- Texas-Oklahoma District – each board member sells \$600 of ads, three-tiers, shout-outs
- Discussion with Sue Waldren

9:58 AM – I Committees – Event Planning, Service, DCON Planning

10:35 AM – Reports

Membership and Dues

- Google Classroom
- Contact struggling clubs
- TIC (Trustee Independent Committee) initiative to support clubs
- Foster sent out form, please fill it out

Service

- Service projects at board meetings
- Shout out club and board member
- Service organization for service projects sponsorship at DCON
- Service projects at DCON

DCON Planning

- Color Palette
- Balloons and streamers
- Scavenger Hunt
- Photo Booth

10:37 AM – Costume Photos/Board Photos

10:51 AM – Dues/Membership Update Center

- Nov. 1 Deadline for Early Bird
- Jan 1. Regular Deadline
- Google Drive has doc by Foster on how to pay for dues
- Run through of Key Club Membership Update Center

10:56 AM – Regional Fall Rally Discussion

- Fall Rally got cancelled
- Shelby moves to hold regional fall conferences in each area
- Molly seconds
- Samyukta amends motion to strike area insert regions
- Tina seconds
- Discussion:
 - Would be held in November
 - The curriculum stays the same
 - Small turnouts in previous years
 - Good to promote Key Club and DCON

- Point of attraction are already over used
- People won't come to DCON if RFC is bad
- \$10 for activity plus room so could become too expensive

➤ The motion does not pass; we will not have a regional fall rally

11:10AM – Key Club Week

- Area rallies during Key Club Week (Nov. 5-9)
- Promote Key Club Week in newsletter

11:15 PM – Review DCON Schedule

- Pre-CON Thursday and Friday morning
- Registration starts at 3 on Friday
- Shelby and Samyukta lead Scavenger Hunt
- First set of workshops Friday night
- Game Night on Friday night (Mystery games) – Required Event
- Second set of workshops Saturday morning
- Leadership Activity or Key Note Speaker
 - Talk to people in Nebraska and Kiwanis
- Third set of workshops Saturday afternoon (ESCAPE ROOMS!)
- Banquet for Saturday night
 - Dress up as CLUE character
- Talent Show
- Dance/Service Project – shifts
- Sunday closing session and retirement

11:43 AM – Lunch

12:16 PM – Key Club Budget

- \$15,000 estimated cost - \$70 people at \$195 in 2017
- Costs:
 - Decorations
 - DJ
 - Keynote Speaker
 - Materials
 - Merch
 - Sound Speaker
 - Hotel Expenses
 - Board Food

12:21 PM – Foster Presentation

- Introduction to International Board
- New Initiatives – Trustee Independent Committee
- 5 Year Strategic Plan
- Recap of accomplishments so far
- Checking Club Statuses
 - We are district H-16
- Monthly Updates and Monthly Reminders
- International Service Directory

- International Committee Member Representative Application
- ICON '19 – Baltimore, MA July 3-7, 2019
- Key Club Week – use #keyclubweek and tag @keyclubint

12:40 PM – DCON Budget Continued

- At least \$12,823 for hotel expenses
- \$1,000 for audio/visual
- \$350-\$400 board food
- \$1150 for merch
- \$500-\$800 key note speaker
- \$800 for DJ
- \$200 for decorations
- Total Projected Cost: \$17,073

1:13 PM – Convention Apparel/ DCON T-shirt Discussion

- Alex moves to make DCON apparel dark heather gray
- Molly seconds
- Discussion:
 - Navy blue
 - Green
 - Maroon
- Motion passes

1:38 AM – Session 1 Workshop Work Time

- Key Club 101 – Isabella, Anisha, Hannah, Foster
- Starting Your Year Off Right – Liliana, Shelby, Molly
- Weird and Wacky Ways to Lead – Kylie, Samyukta, Alex, Tatum

2:10 PM – Reports

Key Club 101

- Foster already had Key Club 101 PP
- Changing TO Information to NEIA Information
- Kahoot
- Name: Taking the Mystery out of Service

Starting Your Year Off Right

- Icebreakers
- Tips
- Self-care routine
- Name: Seeking Out a Successful Year

Weird and Wacky Ways to Lead

- Leadership activity from cancelled Fall Rally
- Service projects and how to get involved
- Incentives at the end
- Name: Cracking the Code to Leadership

2:14 PM – Session 2 Workshops Work Time

- Officer Training – Kylie, Molly, Samyukta, Tina
- Service After High School – Tatum, Liliana, Anisha

- ICON – Isabella, Shelby, Alex, Foster

2:42 PM – Reports

Officer Training

- President/VP, Secretary, Treasurer, Bulletin Editor, Webmaster
- Name: Helpful Hints to Being an Officer

Service After High School

- Open discussion
- Why important
- Look up colleges attendees are going to and Circle-K's in their area
- Name: Searching for Service After High School

ICON

- Logistics
- ICON Promo Video
- Kiwanis Sponsors
- Investigating Clues Over Nations

2:50 PM – Session 3 Workshops Work Time

- Escape Room #1 – Shelby, Tatum, Alex, Samy
- Escape Room #2 – Tina, Anisha, Molly, Kylie
- Escape Room #3 – Foster, Liliana, Isabella, Hannah

3:16 PM – Reports

Escape Room #1

- Weapon
- Run through the progression of the escape room
- Name: What

Escape Room #2

- Locked in room
- Run through the progression of the escape room
- Name: Where/Catching the Caller

Escape Room #3

- Motive
- Run through the progression of the escape room
- Name: Why

3:30 PM – Parking Lot

- Governor's Project
 - Focus of service projects
 - For foster care homes
 - Blankets are the DCON project
 - Find companies that will donate
 - Tatum will write letter and thank you
- Officer Training for RFL
 - Officer Training workshop
 - Meet with clubs and train officers

3:37 PM – Promotion and Commitment

Continued on Next Page

- DCON is a BIG deal
- Visit all your clubs before registration forms before even coming out
- Theme release –“Killer DCON”
- Promotional flyer and promotional video
- Get the word out there and make sure you are reaching out to unresponsive
- Clubs by just showing up

3:42 PM – DCON Characters

Dress Colors for Saturday Night Banquet

- Tina – white
- Molly – rose
- Alex – green
- Shelby – red
- Tatum – mustard
- Hannah – purple
- Samyukta – blue
- Foster – brown
- Anisha – grey
- Kylie – black
- Isabella – peach
- Liliana - ?

4:05 PM – Personal/District Goals

Tatum/Governor

- 1) DCON Shirt Design Pricing Info
- 2) Continue to be resourceful
- 3) Be prepared with workshops
- 4) Send Oct/Dec report card
- 5) Determine board member situation
- 6) Create Governor's Project letter
- 7) Distinguished Binder
- 8) DCON Video

Samyukta/Secretary

- 1) Send out minutes in 5 days
- 2) Have workshops ready by January
- 3) Work on Distinguished binder
- 4) Go to at least 4 club visits with Shelby
- 5) Organize District Flickr
- 6) First copy of district directory by Nov. 1
- 7) Release club secretary pen pal system

Alex/Bulletin Editor

- 1) Create sponsorship committee
- 2) Create sponsorship letters
- 3) Contact businesses for DCON
- 4) Contact service partners

Continued on Next Page

- 5) Create service bulletin and clue theme bulletin
- 6) Start distinguished binder
- 7) Create DCON logo
- 8) Start SM club spotlights
- 9) CC Foster

Tina/Webmaster

- 1) Promote DCON
- 2) Attend more K-Family meetings
- 3) Update website
- 4) Update SM
- 5) Get more hours outside of Key Club
- 6) Turn in more things on time
- 7) Find my name tag

Isabella/Area 2

- 1) Visit three more clubs
- 2) Send out newsletters before 12pm
- 3) Start RFL binder
- 4) Escape room planned amazingly
- 5) More service hours
- 6) Get communication from all clubs
- 7) Get three clubs to come to DCON
- 8) Hold officer training

Molly/Area 3

- 1) Get responses from 3 other clubs
- 2) CC Foster in emails
- 3) Visit at least three more clubs
- 4) Do more of my distinguished binder
- 5) Continue/get more ideas for escape room

Kylie/Area 5

- 1) Attend club meetings with Shelby
- 2) Continue working on RFL
- 3) Take to area 5 clubs and try visiting
- 4) Get all clubs to turn in early bird dues
- 5) Promote SM more
- 6) Design DCON shirts
- 7) Have workshops all planned out
- 8) CC Foster

Hannah/Area 6

- 1) Rough draft escape room by Nov 30th
- 2) Finish pin design by Nov 11, work with committee
- 3) Reach out to unresponsive clubs
- 4) CC Foster emails and reply to his emails
- 5) Visit clubs in Jan and Feb

Continued on Next Page

- 6) Work on RFL
- 7) Send out newsletters and other communication on time

Shelby/Area 7

- 1) Visit rest of my clubs by November
- 2) Email clubs about officer training
- 3) Sent out Key Club week checklist
- 4) Plan district wide project for Key Club Week
- 5) Keep sending out newsletter on time
- 6) CC Foster
- 7) Visit Xavier's club

Anisha/NE At-Large

- 1) Visit at least one more club by the end of the semester
- 2) CC Das, District Secretary, District Governor, and International Trustee in newsletters
- 3) Get in one or more conference calls with each committee
- 4) Get at least 50% of Robert F. Lucas Distinguished Lieutenant Governor Binder
- 5) Don't miss another newsletter date
- 6) Fill out every MRF on time
- 7) Have a solid plan for escape room workshop

4:21 PM – Accountability and Send-Off

4:23 PM – Adjournment